

To: Clarice Julka[clarice_julka@ios.doi.gov]
Cc: Juliette Lillie[juliette_lillie@ios.doi.gov]; Robert Howarth[Robert_Howarth@ios.doi.gov]
From: Keable, Edward
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Clarice,

I would like to get from you a sense for the optimal staffing levels for OS FOIA based on historical trends and current backlog needs.

Can you articulate what staffing level you think OS FOIA needs in your best professional judgement? I don't just want numbers; I want to understand how you get to the numbers (including, if appropriate, how many people would be dedicated to performing what functions).

Also, I assume you might need some temporary staff to work through the FOIA request backlog. If that is correct, I would need to understand how many staff you would need to work on the backlog and for how long.

Thanks,

Ed

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Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

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